

ICME Booking Form

Tick Appropriate Box:

ICME Member

CMF Member

Non-Member

Company Information:

First name:

Surname:

Company name:

Telephone:

Email address of main contact:

Accounts contact name:

Accounts email address for invoices:

Course Information:

Course name:

Delegate Name(s):	Membership No (ICME only):	Delegate Email Address:

For additional delegates please complete additional forms.

Price:

*Price includes attendance, drinks, lunches and Certificate

ICME/CMF Member Price £

pp plus VAT* (£

incl VAT)

Non Member Price £

pp plus VAT* (£

incl VAT)

Purchase Order No: (if applicable)

You will be invoiced 1 month prior to the course start date. Payment terms are 30 days from invoice date. Please provide a PO number if your system requires one. Confirmation of your place will be confirmed upon receipt of payment. Foundry Training Trust grant support will be available towards the cost of the course, accommodation and travel expenses* – visit www.foundrytrainingtrust.uk to contact the Clerk of the Trust for details and the application form. *Subject to submission and trustee approval. If FTT grant application is approved, please note, that the grant will not be paid until ICME has received full invoice payment.

Cancellation policy: No refunds are available after booking but you may send an alternate to the event without additional charge. To make a change please contact ICME.

Privacy Policy: By enrolling on this course your data will be held and processed by ICME, further information is contained in the ICME Privacy Notice via our website: www.icme.org.uk/privacy.

Please return booking form to:

ICME, Dunston Business Village, Stafford Road, Penkridge, Stafford, ST18 9FJ | Tel: + 44 (0)121 752 1810 | Email: training@icme.org.uk

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